

Purpose: The following instructions describe how to view a student's Program/Plan Stack. IMPORTANT: Always check the **Include History** option.

Step	Action
1.	Navigate to the Student Program/Plan page. Select Main Menu > Records and Enrollment > Career and Program Information > Student Program/Plan
	Favorites Main Menu > Records and Enrollment > Career and Program Information > Student Program/Plan
	en la construction de la
	Find an Existing Value Add a New Value
	Maximum number of rows to return (up to 300): ID: begins with ▼ Academic Career: = Student Career New
	Filles (Riames: Institution Institution Connexet: History
	*Don't forget to select Include History each time!
2.	Enter appropriate search criteria. Click the Search button.
	Result: The Student Program/Plan page displays.
	Maxier Williams 473743 473743 Academic Career: Upgeroraduate Career: Requirement Term
	I of 1 III Last Find View All First IIII Image: Status: Active in Program *Effective Date: 08/23/2010 III Effective Sequence: 1
	Appr: Action Reason: Joint Prog /
	Acadomio.lastitution
	Anne : 2001 - 2010 - 20
	n th Search 📜 Previous in List 📜 4. Next in List 📜 Motific 📜 🖓 Refresh 🛄 a Add Ilodete Display 🗌 🧶 Ingline 🗮 Save 💷 🔊 Reflic

Step	Action
3.	Student Program Field descriptions:
	 Effective Date – Displays the program/plan effective date for the row. Program Action – Displays the action taken. See pink handout for
	descriptions. Example: PRGC – Program Change
	 Action Reason – Not required, however may display for some program actions selected. Example, if WADM – Administrative Withdrawal is select in the Program Action, a corresponding Action Reason is selected to indicate why the student withdrew. Examples: DEAT – Deceased, NSAD – No Show: